

<p style="text-align: center;">Application Guidelines for the Use of the Name “The Japan Foundation” as a Supporter</p>
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The Japan Foundation grants the use of its name as a supporter (nominal support) to cultural projects that contribute to the promotion of international mutual understanding or exchange.

1. Category of Projects: An eligible project falls into one of the following categories:

- a. Invitation or dispatch of people for the purpose of international cultural exchange;
- b. Support for Japanese studies;
- c. Promotion of Japanese language
- d. Performances, exhibitions, film screenings, lectures, conferences, seminars and competitions;
- e. Production and distribution of documents; and/or
- f. Other international cultural exchange projects.

Eligibility of Projects: The project should meet the following requirements:

- a. The project should be contributing to international mutual understanding or friendship and appropriate for the Japan Foundation's activities;
- b. The project should be feasibly and appropriately planned;
- c. The project should be not-for-profit;
- d. The project should not have any religious or political intentions, and
- e. The project should not disturb public order.

2. Eligibility of Applicants (Type of Applicant): The applicant should fall into one of the following categories:

- a. Organizations affiliated with national or regional governments;
- b. Foreign diplomatic missions in Japan;
- c. Public corporations or charitable corporations;
- d. Organizations of impeccable social and financial standings with sufficient ability to implement projects.

3. Names that may be used as a supporter:

- a. The Japan Foundation
- b. The Japan Foundation China Center
- c. The Japan Foundation Center for Global Partnership
- d. The Japan Foundation Asia Center
- e. The Japan Foundation Japanese-Language Institute, Urawa
- f. The Japan Foundation Japanese-Language Institute, Kansai
- g. The Japan Foundation Kyoto Office
- h. The Japan Foundation Overseas offices
- i. The Japan Foundation Center for Global Partnership (New York)

* In principle, the applications for the use of the names described in 3 a. through g. will be accepted only if they are submitted by organizations in Japan.

4. Types of Support:

- a. Support
- b. Cooperation
- c. Others

5. Responsibilities of Approved Applicant:

After obtaining approval from the Japan Foundation to use its name as a supporter, the applicant is responsible for:

- a. Presenting the approved name properly in advertisements.
- b. Submitting a concise report to the Japan Foundation soon after the completion of the project.
- c. Informing the Japan Foundation of any major changes made to the project proposal or cancellation of the project in a timely manner.

6. Application Procedures:

- a. Applicants should fill in “Application Form for the Use of the Name The Japan Foundation as a Supporter” and submit the form with attached documents to the section of the Japan Foundation that is in charge of similar projects.
- b. Applications should be submitted at least four weeks prior to commencement of the project.
- c. Depending on the project proposal, the Japan Foundation may request the applicant to submit additional materials.
- d. The designated section of the Japan Foundation notifies the applicant whether or not the use of the Japan Foundation name as a supporter is approved. Data of the logo and other materials will be sent to the approved applicants.