



Jakarta, 25 June 2025

Ref. No. : 2025JAE1584  
Subject : Bid Form for Nihongo Partners (118 people) Accommodation (The Japan Foundation, Jakarta)

Dear Sir/Madame,

The Japan Foundation, Jakarta, hereby solicits your bid for the above subject, in accordance with this document and the annexes attached.

This invitation to bid consists of this document and the following annexes:

Annex A: Specifications  
Annex B: Bid Form

Bids must be submitted in Japanese or English language strictly using the attached Annex B - Bid Form by **Monday, July 7th 2025, 9:00AM** to [Yoshihisa\\_Hirota@jpf.go.jp](mailto:Yoshihisa_Hirota@jpf.go.jp) and [clarita@jpf.go.jp](mailto:clarita@jpf.go.jp).

We will be accepting the bids through email only. Please submit the bid form and the quotation through email with the title "Bid Form for Nihongo Partners (118 people) Accommodation (The Japan Foundation, Jakarta)". No late bids will be accepted under any circumstances.

Bids will be opened at **9:00AM on Tuesday, July 8th, 2025**, and the result will be notified through email.

The Japan Foundation, Jakarta, will conclude a contract that includes the contents of this bidding document and the specifications. We will issue an order to the vendor that offers the lowest price within the range of estimated prices separately determined by us as well as meeting the specifications described in the Annex A.

For further inquiries, please contact us in writing in English or Japanese by email both to [Yoshihisa\\_Hirota@jpf.go.jp](mailto:Yoshihisa_Hirota@jpf.go.jp) and [clarita@jpf.go.jp](mailto:clarita@jpf.go.jp).

Sincerely,

**INAMI Kazumi**  
Director General